

Halesworth Health

Annual Report and Unaudited Financial Statements

For the year ended

31 March 2014

www.halesworthhealth.org

Registered Charity Number

1146637

Halesworth Health

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Year Ended 31 March 2014

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Halesworth Health
Trustees Annual Report
Year Ended 31 March 2014

The Trustees present their report and financial statements for the year ended 31 March 2014.

Reference and Administrative Information

Charity Name	Halesworth Health	
Charity Registration No.	1146637	
Principal Address	Cutlers Hill Surgery Bungay Road Halesworth Suffolk IP19 8SG	
Trustees	Dr Richard Kell	Chairman
	Dr Annette Abbot	Vice Chairman
	Mrs Deborah Holmes	Secretary
	Mr Matthew Waters	Treasurer
	Mr David Fosdike	
	Mrs Karen Kerridge	
	Dr Rishi Nair	
	Mrs Nikki Sawkins	
Bankers	HSBC 47 Thoroughfare Halesworth Suffolk IP19 8AU	

Halesworth Health

Trustees Annual Report (Continued)

Year Ended 31 March 2014

Structure, Governance and Management

Governing Document

Halesworth Health was registered with the Charity Commission on 28 March 2012 and is governed by its Constitution dated 12 January 2012 which was amended on 4 April 2012.

Recruitment and Appointment of Trustees

The Charity is administered by a Board of Trustees who have the power of appointing new Trustees. Trustees are appointed by majority vote where unanimity has not been achieved.

The Board of Trustees is comprised of a Chairman, Vice Chairman, Secretary, Treasurer and other Trustees selected on criteria noted below. The Charity's initial Trustees were selected to represent the organisations which operate from the Cutlers Hill site (Cutlers Hill Surgery, the League of Friends of Patrick Stead Hospital, the Halesworth Community Nursing Care Fund and the Halesworth Community First Responders) working alongside other Trustees with backgrounds in law, local government and the health service. The composition of the Board of Trustees is considered regularly at Trustees meetings in order to ensure that the number of Trustees is neither excessive nor inadequate and that an appropriate mix of skills is in place in order to further the aims of the Charity in accordance with its Constitution as approved by the Trustees and the Charity Commission.

The Trustees who served the Charity during the year to 31 March 2014 are listed on page 1.

Induction and Training of Trustees

Upon election to the board, new Trustees are provided with the most recent set of Trustees' meeting minutes together with associated reports. The board also ensure that any newly elected Trustees are given access to all information on ongoing projects and appropriate training where identified.

Governance issues are included as an agenda item at each Trustees' meeting to ensure any relevant matters are discussed and risks to which the Charity may be exposed are identified.

Organisational Structure

The Board of Trustees meets monthly to discuss its current and future activities, finance, governance, communications and the activities of its related Charities and organisations.

Relationship With Other Organisations

Halesworth Health was founded by members of:-

- Cutlers Hill Surgery
- The League of Friends of Patrick Stead Hospital
- The Halesworth Community Nursing Care Fund
- The Halesworth Community First Responders

These organisations share the vision for improved integrated healthcare facilities in Halesworth based around the Cutlers Hill site.

Halesworth Health also works closely with Halesworth Campus Ltd (Charity Reg. No. 1148177), a charitable company of which Dr Annette Abbot and Mr Matthew Waters are trustees and directors.

Halesworth Health

Trustees Annual Report (Continued)

Year Ended 31 March 2014

Objectives and Activities

The charitable aims of Halesworth Health are to:-

- Support and safeguard community health and care services for people living in Halesworth and the surrounding villages.
- Facilitate, from the Patrick Stead and Cutlers Hill site, cost-effective, sustainable primary and community health and social care for local people.
- Work with partner organisations to develop and secure support for the proposals for the Halesworth Health & Care Centre in conjunction with Halesworth Campus Limited.
- Work with appropriate stakeholders including those in the private, public, voluntary and charitable sectors on strategies and plans for the development and delivery of health and health related services to Halesworth and the adjoining areas.
- Act as a community led organisation, which could become the recipient of any capital contributions, in order to secure health and social care services for the benefit of the community.

Public Benefit

The Trustees have taken due regard to the guidance published by the Charity Commission on public benefit.

The beneficiaries of the charities activities are the residents of Halesworth and the surrounding villages. Due to the ageing population of the health catchment area, the lack of nursing and dementia care in Halesworth, the rural isolation due to poor transport links and the cost issues of operating modern health services from the existing Victorian building of Patrick Stead Hospital, solutions need to be presented to the appropriate commissioning bodies and healthcare providers so that the existing services can be safeguarded and new services developed for all those who fall within the health catchment area.

Activities and Achievements

The future of the Patrick Stead Hospital (PSH) has been a particular focus and, as noted in the previous year's report, we were working closely with East Coast Community Healthcare (ECCH) as a potential provider of a new health facility. By December 2103 there had been a change of leadership at ECCH and a change of priorities and direction, so that although ECCH were willing to buy the land using the Social Enterprise Investment Fund grant money, they were unable to commit to developing a new facility on that land. They therefore withdrew their interest from the project and their grant was not used.

Over the last few months we have been working closely again with Edward Hare of Sustainable Communities Partnership (SCP) to raise awareness of the project to alternative care providers. We have met three different providers and expect to meet others in the near future. There has been a very positive response and we are hopeful that at least two of the providers will pitch to take forward the project. We are exploring all aspects of the possible development site and the access to any care facility. Annette Abbott and Mat Waters are Trustees for Halesworth Campus Ltd, so are closely involved with the Campus developments. We are endeavouring to ensure that the tenet of the Halesworth Health Outline Business Case, which reflects the needs and wishes of the local community, is followed. In particular we need to ensure that the integration of health and social care all on one site is achieved, that intermediate care beds are available and that the outpatient facilities continue.

During this time we have communicated with the Commissioners, Health East, and liaised with the Southwold group who are working on similar lines. We postponed publicity, which would have informed local health and social care workers about the project, when ECCH withdrew, but plan to have such an event when the position becomes clearer. We have asked Helen Goodbourn to help with publicity on a paid basis as required but the Trustees all continue to work on the project on a voluntary basis.

Halesworth Health

Trustees Annual Report (Continued)

Year Ended 31 March 2014

Activities and Achievements (Continued)

Halesworth Health has also maintained an interest in the work of the open carers and the dementia carers support groups and in the development of HCNCF's proposed Information and Support Centre. We have responded to concern from the public about the withdrawal of the retinal screening service and the orthopaedic clinics from PSH and as a result the retinal photography service has been reinstated. We await the decision of management at the James Paget Hospital re the outreach orthopaedics. We continue to press for a local comprehensive hearing aid service.

I would like to thank all the Trustees for their continuing support and hard work on the project; I would particularly like to thank Edward Hare for his expertise and for his very generous support for the project. We have not needed to request further funding from the League of Friends of PSH but are very grateful for their original donations and for their support.

Financial Review

The charity recorded a deficit of income over expenditure in the year of £3,896. All expenditure was from unrestricted general funds brought forward at 1 April 2013. The activities of the charity during the year as detailed above did not require any donations to be sought, grants to be requested or fundraising activities to be undertaken.

At 31 March 2014, the charity had unrestricted net assets of £766.

Reserves Policy

The monthly operating costs of the charity are reviewed monthly at trustees meetings and prior to the commencement of each stage of the Halesworth Health project funding is secured to ensure that all liabilities can be met. Where possible fixed price agreements are obtained so as to accurately budget for each activity.

Given this approach, and the monthly review of funds at trustees meetings, the trustees do not feel it necessary to formally agree a level of reserves which the charity should maintain.

Independent Examiner

As the income and expenditure levels are below the Charity Commission requirements for an independent examination, the trustees have not appointed an examiner for the year ended 31 March 2014.

Signed on behalf of the Trustees on 9 July 2014.

Dr R Kell
Chairman

Halesworth Health
Statement of Financial Activities
Year Ended 31 March 2014

	Note	Unrestricted General Fund 2014 £	Total 2014 £	Total 2013 £
Incoming resources				
Voluntary income	2	-	-	68,026
Total incoming resources		<u>-</u>	<u>-</u>	<u>68,026</u>
Resources expended				
Charitable activities	3	4,246	4,246	62,764
Governance costs	4	(350)	(350)	600
Total Resources Expended		<u>3,896</u>	<u>3,896</u>	<u>63,364</u>
Net movement in funds before transfers		(3,896)	(3,896)	4,662
Transfers		-	-	-
Net movement in funds after transfers		<u>(3,896)</u>	<u>(3,896)</u>	<u>4,662</u>
Total funds brought forward		4,662	4,662	-
Total funds carried forward		<u>766</u>	<u>766</u>	<u>4,662</u>

Halesworth Health
Balance Sheet
At 31 March 2014

	Notes	2014 £	£	2013 £	£
Fixed Assets					
Tangible fixed assets	6		251		335
			<u>251</u>		<u>335</u>
Current assets					
Cash at bank and in hand		3,915		7,025	
		<u>3,915</u>		<u>7,025</u>	
Current Liabilities					
Creditors due within one year	7	3,400		2,698	
		<u>3,400</u>		<u>2,698</u>	
Net current assets			515		4,327
			<u>766</u>		<u>4,662</u>
Unrestricted funds					
General fund	8		766		4,662
			<u>766</u>		<u>4,662</u>

These financial statements were approved by the Trustees on 9 July 2014 and signed on their behalf by:-

Dr Richard Kell (Chairman)

Mr Matthew Waters (Treasurer)

Halesworth Health

Notes to the Financial Statements

Year Ended 31 March 2014

1 Principal Accounting Policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the period.

a) Basis of Preparation

These financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice; Accounting and Reporting by Charities (SORP 2005 effective March 2005), the Charities Act 2011 and the Financial Reporting Standard for Smaller Entities (effective April 2008) and applicable accounting standards.

b) Fund Accounting

The funds held by the Charity are:-

Unrestricted General Funds

These are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

c) Incoming Resources

All incoming resources are included in the Statement of Financial Activities when the Charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:-

- 1) Voluntary income is received by way of donations and other similar income and is included in full in the Statement of Financial Activities when receivable.

d) Resources Expended

All expenditure is included on an accruals basis as the liability is incurred. All costs have been directly attributed to one of the functional categories of resources expended in the Statement of Financial Activities. The Charity is not registered for VAT and accordingly expenditure is shown gross of irrecoverable VAT.

- 1) Charitable expenditure comprises those costs incurred by the Charity in the delivery of its aims and objectives. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- 2) Governance costs include those costs associated with meeting the constitutional and statutory requirements of the Charity.

Halesworth Health

Notes to the Financial Statements (Continued)

Year Ended 31 March 2014

1 Principal Accounting Policies (Continued)

e) Fixed assets

Fixed assets are stated at cost less accumulated depreciation.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost over their expected useful economic lives. Computer equipment is depreciated at 20% straight line.

2 Voluntary Income

	Unrestricted General Fund 2014 £	Total 2014 £	Total 2013 £
Donations			
The League of Friends of Patrick Stead Hospital	-	-	60,000
Suffolk County Council	-	-	1,000
Individuals	-	-	7,026
	<u>-</u>	<u>-</u>	<u>68,026</u>

3 Costs of charitable activities

	Unrestricted General Fund 2014 £	Total 2014 £	Total 2013 £
Communications costs	262	262	6,370
Project development costs - Strategic Outline Case	-	-	7,188
Project development costs - Outline Business Case	-	-	20,067
Project management costs - Strategic Outline Case	-	-	5,000
Project management costs - Outline Business Case	-	-	9,670
Architects fees	-	-	11,699
Consultants fees	3,000	3,000	1,631
Professional fees	900	900	600
Event expenses	-	-	454
Depreciation	84	84	85
	<u>4,246</u>	<u>4,246</u>	<u>62,764</u>

Halesworth Health

Notes to the Financial Statements (Continued)

Year Ended 31 March 2014

4 Governance Costs

	Unrestricted General Fund 2014 £	Total 2014 £	Total 2013 £
Independent Examiner's fee	-	-	600
2013 Examiner's fee over-accrued	(350)	(350)	-
	<u>(350)</u>	<u>(350)</u>	<u>600</u>

5 Trustees Remuneration

The Trustees received no emoluments or expenses during the period.

6 Tangible Fixed Assets

	£
Cost	
At 1 April 2013 and 31 March 2014	<u>420</u>
Depreciation	
At 1 April 2013	85
Charge for period	84
At 31 March 2014	<u>169</u>
Net Book Value	
At 31 March 2014	<u>251</u>
At 31 March 2013	<u>335</u>

7 Creditors

	Unrestricted General Fund 2014 £	Total 2014 £	Total 2013 £
Creditors	3,400	3,400	2,098
Accrual for Independent Examiner's fee	-	-	600
	<u>3,400</u>	<u>3,400</u>	<u>2,698</u>

Halesworth Health

Notes to the Financial Statements (Continued)

Year Ended 31 March 2014

8 Statement of Funds

Unrestricted Funds

	At 1 April 2013 £	Incoming Resources £	Outgoing Resources £	At 31 March 2014 £
General Fund	<u>4,662</u>	<u>-</u>	<u>(3,896)</u>	<u>766</u>
				Total
Represented by:-				2013
				£
Tangible Fixed Assets				251
Current Assets				3,915
Current Liabilities				(3,400)
				<u>766</u>